

### Platform Training Reference Guide

### **Document Details**

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### **Overview**

This Reference Guide will teach you everything you need to know about Crunchtime's award-winning interactive e-learning program. This library of engaging tutorials makes it quick and easy for users to learn critical application tasks on the Crunchtime platform... all for free.



**Download the latest version of this document here:** <u>https://links.crunchtime.com/RG-CTPlatformTraining</u> ... or scan the QR code to the left.

### **Other Documentation**

• Platform Training Change Log: https://links.crunchtime.com/PlatformTrainingChangeLog



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### Overview

#### What is the Crunchtime Platform Training library?

The Crunchtime Platform Training library is an award-winning library of interactive software tutorials that make it quick and easy for users to learn critical application tasks on the Crunchtime platform... all for free.



**Consistent training means consistent results.** With this E-Learning library, training end-users and super-users to become Crunchtime-proficient becomes an efficient, consistent, and measurable process. A company can train all its restaurant staff to perform a given transaction set in less than 10 minutes. There's no travel required, no dependency on a live instructor, and the lessons are available on-demand at any time. In addition, the training and standards of proficiency are the same for every person, every time, so everyone learns to use the Crunchtime platform in a consistent manner.

**Are you a TalentLink customer?** If so, these Platform Training courses are available within the TalentLink Application. Speak with your CSM about enabling them.

**Are you using a different LMS?** Then you should sign up to become a Crunchtime FileSharer! You can skip to page 5 of this guide for more information.

**Don't have an LMS?** *Stay tuned...* we're working on a super-convenient new way to access these courses from directly within all the applications your users are already using.

E-Learning works. Here are a few key stats:

- Over 10,000 courses completed per week on average.
- Over 2,400,000 courses completed since launch (Dec. 2015)
- Over 180,000 hours (20+ years) of training completed since launch
- 0 miles traveled

#### What is Needed to Use it?

These tutorials have the following requirements:

- PC, Mac or Tablet running a modern web browser (We recommend Google's Chrome browser)
- At least 2GB or RAM



### Get Started with Platform Training

#### The Process for TalentLink Customers

Any user who can log in to Teamworx, Enterprise Manager, or Net-Chef can access these courses on the TalentLink learning management system in the following ways:

- Teamworx From the side menu, select My Training
- Net-Chef From the Other Applications menu, select TalentLink > My Training
- Enterprise Manager From the Other Applications menu, select TalentLink > My Training



**Note:** Crunchtime Administrators can now modify the TalentLink learning programs containing these courses, to hide any unwanted courses. Contact your Customer Success Manager for more details.



**Notice:** Customers on 10.3 and below can continue to access the older versions of these courses on MainCourse (i.e. TalentLMS). We will be phasing out the TalentLMS campuses as customers upgrade to 11.00 and above, and alternative options for accessing these courses will be available.

#### The Process for non-TalentLink Customers without an LMS

Any user who can log in to Teamworx, Enterprise Manager, or Net-Chef can access these courses in the following ways:

- Teamworx Web Click your name in the upper right corner and select *Show Me How* from the dropdown menu.
- Teamworx Mobile App From the side menu, select Show Me How
- Net-Chef Within this guide, each title has its own link which you can use to access these courses.
- Enterprise Manager Stay tuned..., this guide will be updated with links to those courses as well!

#### **Questions?**

If you have questions about Crunchtime Platform Training, please contact the Crunchtime Learning & Development team at <a href="mailto:support@crunchtime.com">support@crunchtime.com</a>.



# Use Your Own Learning Management System (LMS)

#### What is a FileSharer?

Do you already have your own LMS? If so, great! You should sign up to become a Crunchtime FileSharer! FileSharers are who we affectionately call our customers who need to be able to securely access files delivered to them by the Crunchtime Support team. As a FileSharer, you can download our E-Learning lesson packages, and upload them to your LMS, so your learners have one place to go for everything you want them to learn.

#### How to Become a FileSharer

To become a FileSharer, your Customer Success Manager must request a FileShare instance be set up for you. Once created, your Customer Success or Professional Services team member will send you your own FileSharer Reference Guide, which has details on how to register to access the files. To keep it secure, the registration process goes like this:

- 1. Click the special link in your FileSharer Reference Guide (This is the unique link for your company)
- 2. Enter your Email, First Name, Last Name, and Company; then click Continue.
- 3. Look for the activation email in your inbox or junk folder to access ShareFile, set a password, and login to ShareFile to access the *Awaiting Approval* folder.



**Note:** If you already have a ShareFile account under the same email address, it will prompt you to login using that account.

- 4. Once you've successfully set up an account, and can see the Awaiting Approval folder, please submit a support ticket to request access to the FileSharer folder. If you are not one of your company's defined support contacts, please ask a member of your team to submit a ticket on your behalf. (Please be sure to include the email address you used to set up your ShareFile account, so we know which email address to approve.)
- 5. Once we receive your email request, our support team will:
  - a. Confirm your identity
  - b. Grant you access to your company's FileSharer folder
  - c. Reply back to let you know you now have access



Notice: To host Crunchtime interactive courses, your LMS must be SCORM 1.2 compliant.

#### **Course Updates**

Once you host the SCORM 1.2 course packages on your LMS, course updates will happen automatically via the Crunchtime Course Repository. To see the entire history of course updates, please check out our Platform Training Change Log here: <u>https://links.crunchtime.com/PlatformTrainingChangeLog</u>

#### **Questions?**

If you have questions about Crunchtime Platform Training, please contact the Crunchtime Learning & Development team at <a href="mailto:support@crunchtime.com">support@crunchtime.com</a>.

# Catalog of Courses



Introductory Course	
INT 101 - Introduction to Crunchtime Inventory Learn the basics of what Crunchtime Inventory software does, how it helps you and your company, and what you need to do to get the maximum benefit from it.	5
Net-Chef Dashboard Courses	
NCD 101 - The Net-Chef Dashboard An introduction to the Net-Chef dashboard, where you'll access key reports, transactions, and administrative tasks.	3
<u>NCD 102 - Dashboard Layout &amp; Controls</u> Learn about the layout of the dashboard and learn to use its basic controls.	5
<u>NCD 103 - Customize the Dashboard</u> Learn how to change the layout of the dashboard and save your own personalized layout, for maximum efficiency.	3

# Catalog of Courses (Continued)

Length (Minutes)

Net-Chef Inventory Courses	
NCI 101 - Primary & Secondary Storages Learn what a primary storage location for a product is, and how to change primary storages in case you change where products are kept.	6
NCI 102a - Create a Transfer to Send Goods to Another Location Learn how to transfer goods to another location.	4
<u>NCI 102b - Create a Transfer to Move Product to a New Storage Location</u> Learn how to move products to a new storage location within your store.	2
NCI 102c - Create a Transfer to Request Goods From Another Location Learn how to request goods from another location.	3
NCI 102d - Process a Request to Transfer Goods to Another Location Learn how to process a transfer request from another location.	2
NCI 102e - Reconcile a Transfer of Goods Sent to Your Location Learn how to reconcile goods (enter them into the Crunchtime system) which have been sent to your location.	3
NCI 103 - Record Waste with Inventory Adjustments Learn to accurately account for products that are wasted, which results in more accurate food costs and helps prevent the unexplained inventory variances that take up your time and energy each week.	5
NCI 104 - Record Waste with Recipe Adjustments Learn to record waste with Recipe Adjustments, and what to do if you can't find the recipe in that the Recipe Adjustment screen.	4
NCI 105 - Storage Sequencing & Alternate Count Units Make inventory fast, easy and accurate by learning to create and maintain secondary storage locations for products that are stored in more than one place. Learn to "sequence" your count sheets, so that items on them appear in the same order that they're stored on your shelves.	4
NCI 106 - Print & Count Inventory Learn to print count sheets for taking inventory, and how to enter your counts into Net-Chef.	5
<u>NCI 107 - Review &amp; Post Inventory</u> Learn to review your inventory to find the causes of overages and shortages. You'll also learn to finalize and post your inventory for the period, effectively "closing the books" on that period.	5

# Catalog of Courses (Continued)

Length (Minutes)

Learn to place a basic vendor order in Net-ChefNCO 102 - Order with Shortcuts & Splits4Learn to order products in split quantities (less than full Vendor Units), and to use the order shortcut buttons to save time entering order quantities.7NCO 103 - Reconcile a Vendor Order7Learn to properly receive and reconcile a basic vendor order so your inventory and food costs are accurate.7NCO 104 - Reconcile Catchweights & Substitutions Learn how keep your inventory precise by properly reconciling substitute items, and products shipped using catch weights.5NCO 105 - Set Up Vendor Delivery Schedules application can generate dashboard tasks to remind you to place and receive orders.4NCO 106 - Create a Purchase by Invoice Learn to enter "PBIs" (Purchase by Invoice transactions) for non-food and beverage purchases, like utility bills or hood cleaning services.7	Net-Chef Purchasing Courses	
Learn to order products in split quantities (less than full Vendor Units), and to use the order shortcut buttons to save time entering order quantities.7NCO 103 - Reconcile a Vendor Order Learn to properly receive and reconcile a basic vendor order so your inventory and food costs are accurate.7NCO 104 - Reconcile Catchweights & Substitutions Learn how keep your inventory precise by properly reconciling substitute items, and products shipped using catch weights.5NCO 105 - Set Up Vendor Delivery Schedules Learn to enter vendor delivery schedules into Net-Chef so the application can generate dashboard tasks to remind you to place and receive orders.7NCO 106 - Create a Purchase by Invoice Learn to enter "PBIs" (Purchase by Invoice transactions) for non-food and beverage purchases, like utility bills or hood cleaning services.6NCO 107 - Return Items to a Vendor Learn to properly enter the return of an item to a vendor, whether you6		3
Learn to properly receive and reconcile a basic vendor order so your inventory and food costs are accurate.SolutionNCO 104 - Reconcile Catchweights & Substitutions Learn how keep your inventory precise by properly reconciling substitute items, and products shipped using catch weights.5NCO 105 - Set Up Vendor Delivery Schedules Learn to enter vendor delivery schedules into Net-Chef so the application can generate dashboard tasks to remind you to place and receive orders.4NCO 106 - Create a Purchase by Invoice Learn to enter "PBIs" (Purchase by Invoice transactions) for non-food and beverage purchases, like utility bills or hood cleaning services.7NCO 107 - Return Items to a Vendor Learn to properly enter the return of an item to a vendor, whether you6	Learn to order products in split quantities (less than full Vendor Units), and to use the order shortcut buttons to save time entering order	4
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Learn to enter vendor delivery schedules into Net-Chef so the application can generate dashboard tasks to remind you to place and receive orders.       7         NCO 106 - Create a Purchase by Invoice       7         Learn to enter "PBIs" (Purchase by Invoice transactions) for non-food and beverage purchases, like utility bills or hood cleaning services.       6         NCO 107 - Return Items to a Vendor       6         Learn to properly enter the return of an item to a vendor, whether you       6	Learn how keep your inventory precise by properly reconciling	5
Learn to enter "PBIs" (Purchase by Invoice transactions) for non-food and beverage purchases, like utility bills or hood cleaning services.         NCO 107 - Return Items to a Vendor       6         Learn to properly enter the return of an item to a vendor, whether you       6	Learn to enter vendor delivery schedules into Net-Chef so the application can generate dashboard tasks to remind you to place and	4
Learn to properly enter the return of an item to a vendor, whether you	Learn to enter "PBIs" (Purchase by Invoice transactions) for non-food	7
	Learn to properly enter the return of an item to a vendor, whether you	6

## Catalog of Courses (Continued)

Length (Minutes)

Net-Chef Production Courses	
<u>NCP 101 - Introduction to Daily Prep</u> Learn what the Daily Prep function is and does, and how it can make your operation run more smoothly and accurately. Topics include an overview of the process, and how to create a prep sheet you can give to your prep cook.	6
<u>NCP 102 - Print &amp; Finalize Prep</u> Learn to print a prep sheet to guide your prep cook, and to finalize your basic Daily Prep transaction so that Net-Chef can properly adjust your inventory for the recipes that you've produced.	4
<u>NCP 103 - Advanced Prep I</u> Advanced tips for using the Daily Prep function efficiently.	4
<u>NCP 104 - Advanced Prep II</u> Learn to use the advanced controls on the Daily Prep screen to quickly create an accurate prep sheet.	7

# Catalog of Courses (Continued)

Length (Minutes)

Net-Chef Reporting Courses	
<u>NCR 101 - Introduction to Actual vs. Theoretical Costs</u> Learn what Actual and Theoretical costs are, and how they're calculated. This course prepares you to use the Net-Chef Actual vs. Theoretical Report to troubleshoot your food costs.	6
<u>NCR 102 - The Actual vs. Theoretical Report</u> Learn what the Actual vs. Theoretical report is, where to find it, and how to navigate through it.	5
<u>NCR 103 - Identify Inventory Problems with the Booking Journal</u> Learn to troubleshoot inventory and cost problems for individual products using the booking journal.	4
<u>NCR 104 - Cost Analysis Report</u> Learn about the Cost Analysis Report; what it is and how it works.	4
NCR 105 - Troubleshoot Inventory Variances You'll learn to use the Physical Inventory Summary to troubleshoot inventory variances for more than a one-week period, which is ideal for cycle counts! You'll also see how to use it to troubleshoot variances for some products while others are still being counted, which is helpful in big operations where multiple people count a large number of products during each inventory.	5
<u>NCR 106a - Review Daily Labor</u> You can't post the period until you've confirmed that you've reviewed each shift that's been worked. That's Net-Chef's way of making sure you know exactly how many hours and labor dollars you're telling corporate you've used. This lesson shows you how to review each shift.	6
<u>NCR 106b - Use Reports to Optimize Labor</u> Want a quick and easy way to keep your labor spending under control? Net-Chef labor reporting is the right tool for the job.	7
Net-Chef Sales Courses	
<u>NCS 101 - Sales Forecasting</u> Learn to create and modify an accurate sales forecast, so your ordering, labor, and production are as efficient as possible.	6

# Catalog of Courses (Continued)

Length (Minutes)

Area Director Courses	
<u>NCA 101 - Intro to Area Director Training</u> An overview of the Crunchtime application training for Area Managers, its key concepts, and benefits.	2
NCA 102 - The Net-Chef Dashboard (Same as NCD 101) An introduction to the Net-Chef dashboard, where you'll access key reports, transactions, and administrative tasks.	3
<u>NCA 103 - Dashboard Layout &amp; Controls</u> (Same as NCD 102) Learn about the layout of the dashboard and learn to use its basic controls.	5
<u>NCA 104 - Customize the Dashboard</u> (Same as NCD 103) Learn how to change the layout of the dashboard and save your own personalized layout.	3
<u>NCA 105 - Daily Tasks for Area Directors</u> This course covers two things Area Directors should check daily: Performance Metrics and Daily Tasks	6
<u>NCA 106 - Introduction to Actual vs. Theoretical Costs</u> (Same as NCR 101) Learn what Actual and Theoretical costs are, and how they're calculated. This course prepares you to use the Net-Chef Actual vs. Theoretical Report to troubleshoot your food costs.	6
NCA 107 - The Actual vs. Theoretical Report (Same as NCR 102) Learn what the Actual vs. Theoretical report is, where to find it, and how to navigate through it.	5
<u>NCA 108 - Weekly Tasks for AD's Pt 1</u> This course covers the Consolidated Cost Analysis Report so that you can keep a tight rein on costs, and fix problems before they get out of hand.	6
<u>NCA 109 - Weekly Tasks for AD's Pt 2</u> This course takes a deep dive into the Consolidated Actual / Theoretical Report so you can use it to troubleshoot food costs and operational problems.	6

# Catalog of Courses (Continued)

Length (Minutes)

Teamworx Mobile Courses (Single Rise Course)	
<u>MTX 101 - Make the Most Out of Teamworx</u> Learn what the Teamworx Labor Management application is, and how to make the most out of the app.	1
<u>MTX 102 - Adjust Your Profile</u> Learn how to adjust your profile in the Teamworx App.	1
<u>MTX 103 - Set Your Availability</u> Learn how to set your availability in the Teamworx App.	2
<u>MTX 104 - See Who You're Working With</u> Learn how to see who you're working with in the Teamworx App.	1
MTX 105 - Pick Up an Open Shift Learn how to pick up an open shift in the Teamworx App.	1.5
MTX 106 - Request Time Off Learn how to request time off in the Teamworx App.	1.5
MTX 107 - Get a Shift Covered Learn how to get a shift covered in the Teamworx App.	1.5
Teamworx Employee Courses (Single Rise Course)	
<u>TWE 101 – My Portal Intro</u> An introduction to Teamworx and My Portal.	1
<u>TWE 102 – My Profile Tab</u> Learn about your personal privacy, notifications, and security controls.	1
<u>TWE 103 – My Schedule Tab</u> Learn the basics of the My Schedule tab.	1
<u>TWE 104 – My Tasks Tab</u> Learn how to review your assigned tasks and mark them complete.	1
<u>TWE 105 – Message Center</u> Learn about messages, and the meaning behind those "Business Dates."	1

# Catalog of Courses (Continued)

Length (Minutes)

Teamworx Manager Courses	
TWX 101 - Introduction to the Manager Console Learn what the Teamworx Labor Management application is, and how to navigate the basics screens.	5
TWX 102 - Create a Labor Schedule In this lesson you'll learn the basics: how to create shifts, choose employees to work them, and handle any labor rule issues.	7
<u>TWX 103 - Create Schedules Faster</u> This lesson covers shortcuts, so you can mark schedules as favorites, copy schedules week to week, and create templates for special occasions.	4
<u>TWX 104 - Auto Schedule Employees</u> Here you'll learn to use Auto Schedule to staff open shifts almost instantly.	3
<u>TWX 105 - Managing Tasks</u> Learn how to assign, track and report on tasks for your staff.	5
TWX 106 - Communications Master the communications functions in Teamworx.	6

# Catalog of Courses (Continued)

Length (Minutes)

BizIQ Courses	
<u>BIZ 101 - Introduction</u> Learn what Crunchtime's BizIQ business intelligence application is, what it does, and how it can help your company make better business decisions.	3
<u>BIZ 102 - Navigation</u> Learn to navigate the BizIQ screens and menus, so you'll know which features and functions are available, and how to get to them.	5
<u>BIZ 103 - Wizards and Shared Reports</u> Learn to use pre-configured "shared" reports, as well as report wizards that will guide you through the creation of semi-custom reports.	5
<u>BIZ 104 - Modifying Reports I</u> Learn to modify a report in BizIQ, including how to format text, move columns, and narrow the data that's displayed.	5
BIZ 105 - Modifying Reports II Learn to format reports including how to add thresholds, add totals, filter your results, and create a consolidated view.	4
<u>BIZ 106 - Distributing Reports</u> Learn how to distribute BizIQ reports by creating subscriptions, by using the company folder, and by adding a report to a Net-Chef widget.	7
<u>BIZ 201 – Advanced Training</u> A deep dive into all things BizIQ, for those who want Advanced Level knowledge.	60

# Catalog of Courses (Continued)

Length (Minutes)

Enterprise Manager Bid Management Courses	
EMB 101 - Introduction to Bid Management This course is an introduction to product price management using Crunchtime.	2
<u>EMB 102 - Create a Bid Sheet</u> In this course you'll learn how to create purchasing regions called 'Markets', how to define a Location's Market, and how that relates to the Bid Sheet you'll create.	6
EMB 103 - Add Products, Markets, and Vendors Now that you've started your Bid Sheet, this course will teach you how to add products, add markets so locations in those markets can buy the products, and add vendors to those markets so they can sell those products.	6
EMB 104 - Exclude Location Ordering from a Vendor Learn how to handle a Vendor who doesn't service all Locations in a Market.	3
EMB 105 - Submit Product Lists to Vendors Learn how to submit Bid Sheets to Vendors to obtain product pricing.	15
EMB 106 - Process Vendor Bids Learn how to process and accept Vendor Bids.	11
EMB 107 - Change Vendor Prices In this course you'll learn how to change Vendor Prices now and in the future, apply price changes to a single market or multiple markets, and check a Company product's past and future price changes.	5
EMB 108 - Vendor Order vs Master Order When it comes to ordering products, most Companies decide whether their managers use a Vendor Order or a Master Order. Here you'll learn the difference between the two, and why Master Orders are almost exclusively used by Cruise Lines while Vendor Orders tend to be used by everyone else. We'll also demonstrate how some settings in Enterprise Manager can affect what your Managers see in Net-Chef.	5
EMB 109 - Contract Vendors In this course you'll learn how to compare Vendor prices, and use contracts so your Managers know which products they should buy and from whom.	4
EMB 110 - Evaluate Vendors In this course you'll learn how to evaluate your Vendors using the Vendor Scorecard; where we can measure order accuracy and other custom metrics that store managers can enter.	5

# Catalog of Courses (Continued)

Length (Minutes)

Enterprise Manager Export Mapping Courses	
EMX 101 - Introduction to Export Mapping Export mapping allows you to share Crunchtime data with other software systems. In this course, you'll learn about export mapping and its basic terminology.	3
<u>EMX 102 - Dissect an Export File</u> In this course you'll learn what an export file looks like when it's done, so in later modules you'll be able to create one with the end in mind.	3
<u>EMX 103 - Navigate the Export Detail Screen</u> In this course you'll learn to navigate the export detail screen in EM, and learn what types of information go in each section.	3
EMX 104 - Map Export File Components In this course you'll learn to map export components by exploring the Export File Components screen.	3
Enterprise Manager Labor Courses	
EML 101 - Introduction to Labor Management Discover how Crunchtime labor management software fits in your IT systems, and how it can save you time and money.	3
EML 102 - Set Up Positions In this lesson you'll learn to set up labor positions, and how to create drop down menus that your managers can use.	5
EML 103 - Set Up Labor Rules In this lesson you'll learn to use Enterprise Manager to set up labor rules at the Country, State or Province, and City levels, which will give your managers valuable guidelines as they go about managing their staff.	5
EML 104 - Set Up Labor Preferences In this lesson you'll learn to set labor preferences to configure labor screens for the Net-Chef end-user.	5
EML 105 - Set Up New Hire Checklist In this lesson you'll learn to create a New Hire Checklist to guide GMs as they onboard new hires.	3
EML 106 - Set Up Demand Based Staffing Templates In this lesson you'll learn what a staffing level template is and does, and how to set one up and make it available to locations.	9
EML 107 - Set Up Task Based Staffing Templates In this lesson you'll learn how to set up a task based staffing level template and how to create a Net-Chef dashboard reminder for these tasks.	3
EML 108 - Set Up Supplemental Wages In this lesson you'll learn how to set up supplemental wages so that when one of your GMs pays an employee a bonus, or for sick leave, or retroactive pay for a promotion, they can record it using supplemental wages. (Continued)	3

# Catalog of Courses (Continued)

Length (Minutes)

Enterprise Manager Users Courses	
EMU 101 - Intro to Users In this lesson you'll learn the terminology and concepts used in setting up users, user groups and hierarchies.	3
EMU 102 - Set Up User Groups In this lesson you'll learn to set up user groups efficiently.	6
EMU 103 - Understand Reporting Hierarchies In this lesson you'll learn about reporting hierarchies.	3
EMU 104 - Set Up Reporting Hierarchies In this lesson you'll learn to set up hierarchies efficiently.	5
EMU 105 - Create Application Users In this lesson you'll learn to create application users.	10
Enterprise Manager Setup Courses	
EMS 101 - CDP Setup This course will enable you to set up the Crunchtime Data Pump (CDP) to easily move data files into and out of your Crunchtime database.	30
EMS 102 - Inventory Units, Conversions, Batch Sizes & Portions This course is a refresher on how to select Inventory Units, Batch Sizes, and Portion Yield and Size for recipes.	6
EMS 103 - Product Basics This course is an introduction to properly entering your products into Crunchtime, which affects the accuracy of all future orders, costs, and production.	9
EMS 104 - Recipe Basics This course is an introduction to Recipes.	14
EMS 105 - Calendar Setup Here you'll learn what Crunchtime calendars are, how to set them up, and how to use them. It also contains a year-end checklist for setting up your calendars properly for the coming year, to avoid issues with delivery dates, vendor orders, etc.	5

# Catalog of Courses (Continued)

Length (Minutes)

Other Setup Courses	
<u>CPS 101 – Data Import Worksheet</u> The Data Import Worksheet is a specially formatted Excel file that you will fill out with all locations, products, and recipes that should be active when you begin using Crunchtime.	60
<u>CTS 101 - Working with Crunchtime Support</u> Here you'll learn the shortcut, and it'll speed up how quickly you can get the answers and help you need.	8
<ul> <li><u>CXS 101 - ConneX Implementation Prep</u></li> <li>ConneX is our application for moving data between Crunchtime and your</li> <li>POS system. This course will prepare you for your implementation</li> <li>meeting with our ConneX team. You'll get:</li> <li>An introduction to how ConneX works</li> <li>An overview of the process of implementing ConneX</li> <li>A checklist of tasks your company needs to perform to complete the implementation</li> </ul>	14
<u>TWC 101 - Introduction to Teamworx for Corporate Personnel</u> When you've completed this course, you should be able to implement the Teamworx labor management app at your company, and get the maximum benefit from it by following some simple best practices.	80

# Catalog of Courses (Continued)

Length (Minutes)

Crunchtime Release Courses:	
CTR 5.2 - Crunchtime Release 5.2 Introduction	3
An overview of the new features in the 5.2 Release.	0
CTR 5.5 - Crunchtime Release 5.5 Introduction	7
An overview of the new features in the 5.5 Release.	
CTR 6.1 - Crunchtime Release 6.1 Introduction	8
An overview of the new features in the 6.1 Release.	
CTR 6.4 - Crunchtime Release 6.4 Introduction	8
An overview of the new features in the 6.4 Release.	
CTR 6.5 - Crunchtime Release 6.5 Introduction	8
An overview of the new features in the 6.5 Release.	
CTR 7.0 - Crunchtime Release 7.0 Introduction	7
An overview of the new features in the 7.0 Release.	7
<u>CTR 7.4 - Crunchtime Release 7.4 Introduction</u> An overview of the new features in the 7.4 Release.	7
CTR 8.0 - Crunchtime Release 8.0 Introduction	7
An overview of the new features in the 8.0 Release.	/
CTR 8.1 - Crunchtime Release 8.1 Introduction	7
An overview of the new features in the 8.1 Release.	,
CTR 8.2 - Crunchtime Release 8.2 Introduction	5
An overview of the new features in the 8.1 Release.	
CTR 10.00 - Crunchtime Release 10.00 Introduction	5
An overview of the new features in the 10.00 Release.	
Teamworx Release Courses:	
TWR 1.2 - Teamworx Release 1.2 Introduction	9
Learn about the latest Teamworx features in the 1.2 update.	
TWR 1.3 - Teamworx Release 1.3 Introduction	9
Learn about the latest Teamworx features in the 1.3 update.	
TWR 1.6 - Teamworx Release 1.6 Introduction	2
Learn about the latest Teamworx features in the 1.6 update.	
TWR 2.1 - Teamworx Release 2.1 Introduction	7
Learn about the latest Teamworx features in the 2.1 update.	
<u>TWR 2.4 - Teamworx Release 2.4 Introduction</u>	4
Learn about the latest Teamworx features in the 2.4 update. <u>TWR 2.5 - Teamworx Release 2.5 Introduction</u>	3
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